

Articulated Credit Request

This form is for students who took Articulated Credit courses in high school and wish to receive CLC credit.

Articulated Credit is awarded for high school courses under agreements between CLC and area high schools. Students who have completed approved courses with a grade of B or higher are identified by their high school. It is the student's responsibility to ensure their high school is aware they are planning to use articulated credit at CLC. Credit must be requested within three years of taking the course. Courses older than three years will not receive credit.

Credit earned from articulations is intended to be used towards a CLC degree or certificate. Approved credit will be posted as transfer credit and may not be accepted at other colleges or universities. Transfer credit is not counted towards a student's GPA. Credit will not be posted for courses also taken at CLC.

All fields must be completed in order to earn credit.

Name: _____ CLC Student ID#: _____

Student Email: _____@stu.clcillinois.edu Phone: _____

High School: _____

Completed Courses

List all courses you earned credit for:

Course 1: _____ Class #: _____

Course 2: _____ Class #: _____

Course 3: _____ Class #: _____

Course 4: _____ Class #: _____

Course 5: _____ Class #: _____

Please allow 2-4 weeks for processing. You will receive notification in your CLC email account when your request has been completed. Any concerns regarding your transfer credit must be made within one month of the completion of your request. Once posted, transfer credit cannot be removed from your record.

I have read and understand the information listed above, and I agree to the CLC Articulated Credit policies.

Student Signature

Date

-OFFICE USE ONLY-

Date Received:

Eligible for Credit: Yes | No

Date Posted:

Initials:

If No, reason: