

## Request for Screening Legal Studies Certificate Program (22PB)

Students must have earned a college degree in order to be eligible to pursue a Legal Studies certificate.

**For degrees from U.S. institutions, official transcripts are required. For degrees from non-U.S. institutions, an official foreign credit Catalog Match evaluation is required.**

*If you have coursework from another regionally accredited school that could be used to meet program requirements, you must submit a Transfer Credit Evaluation form. The form is available at [www.clcillinois.edu/studentforms](http://www.clcillinois.edu/studentforms).*

Name: \_\_\_\_\_ CLC Student ID#: \_\_\_\_\_

Student Email: \_\_\_\_\_@stu.clcillinois.edu Phone: \_\_\_\_\_

### Educational History

I completed the following:

- Associate in Arts degree or Associate in Science degree from a regionally accredited U.S. institution.
- Bachelor of Arts degree or Bachelor of Science degree from a regionally accredited U.S. institution.
- Associate in Applied Science degree from a regionally accredited U.S. institution. *Additional information required: see below*
- A degree from an institution outside the United States. *Additional information required: see below*

### For students with Associate in Applied Science degrees or degrees from foreign institutions:

The CLC Legal Studies program is approved by the American Bar Association (ABA). The ABA requires that all students who wish to complete a Legal Studies Certificate program have completed a minimum of 18 semester credit hours in general education courses in a minimum of three disciplines. The requirements for all Associate in Arts, Associate in Science, Bachelor of Arts, or Bachelor of Science degrees at accredited U.S. institutions include this level of general education. These disciplines are Social and Behavioral Sciences, Natural Science, English Composition and Literature, Foreign Language, Mathematics, Humanities and Fine Arts. Since master's degree programs do not usually include general education courses, master's level courses cannot be used to meet this requirement.

The general education courses completed by students who have earned Associate in Applied Science degrees and other degrees from non-U.S. institutions may not meet CLC's general education requirements. These students will be required to complete additional general education courses prior to receiving a certificate in Legal Studies if they have not had a sufficient number and variety of general education courses. Therefore, CLC must review students' transcripts to determine whether they have met this general education requirement.

Please use the reverse side of this form to indicate the general education courses you have completed. If you do not have a sufficient number and variety of general education courses, you will be required to complete additional general education courses prior to receiving a certificate in Legal Studies. Students who have earned a degree from an institution outside the United States must also meet language proficiency (see CLC Catalog for ways to meet the language proficiency requirement).

I have read and understand the information contained in this Screening Request form. I request to be screened for admission to the Legal Studies Certificate program.

\_\_\_\_\_  
 Student Signature \_\_\_\_\_  
 Date

**-OFFICE USE ONLY-**

Degree Requirement Met:  No  Yes Degree: \_\_\_\_\_ Year: \_\_\_\_\_ School: \_\_\_\_\_

Language Proficiency Met:  No  Yes

ACCEPTED  NOT ACCEPTED By: \_\_\_\_\_ Date: \_\_\_\_\_

**For students with Associate in Applied Science degrees or degrees from foreign institutions:**

Please indicate how you have met the ABA requirement of 18 semester credit hours of general education in a minimum of three of the following disciplines:

**English Composition and Literature Courses**

|           |              |          |
|-----------|--------------|----------|
| Course 1: | Institution: | Credits: |
| Course 2: | Institution: | Credits: |

**Social and Behavioral Science Courses**

|           |              |          |
|-----------|--------------|----------|
| Course 1: | Institution: | Credits: |
| Course 2: | Institution: | Credits: |

**Foreign Language Courses**

|           |              |          |
|-----------|--------------|----------|
| Course 1: | Institution: | Credits: |
| Course 2: | Institution: | Credits: |

**Natural Science Courses**

|           |              |          |
|-----------|--------------|----------|
| Course 1: | Institution: | Credits: |
| Course 2: | Institution: | Credits: |

**Mathematics Courses**

|           |              |          |
|-----------|--------------|----------|
| Course 1: | Institution: | Credits: |
| Course 2: | Institution: | Credits: |

**Humanities Courses**

|           |              |          |
|-----------|--------------|----------|
| Course 1: | Institution: | Credits: |
| Course 2: | Institution: | Credits: |

**Fine Arts Courses**

|           |              |          |
|-----------|--------------|----------|
| Course 1: | Institution: | Credits: |
| Course 2: | Institution: | Credits: |