

P Grade Change Request

- Only courses with a final grade of A, B, or C can be changed to P
- Only courses taken during the Summer 2021 term can be changed to P
- Once posted, a P grade cannot be changed to a letter grade (A, B, C)
- P grades are not included in GPA
- P grades are included in the repeat course policy
- P grades can be used to meet most prerequisite, transfer, and graduation requirements; however, specific career programs at CLC may still need a C or better due to accreditation guidelines. Students enrolled in career programs with specific accreditation requirements should speak with their instructor prior to requesting a P grade.

The deadline to request a Pass Grade Change is September 30, 2021.

Name: _____ CLC Student ID#: _____

Student Email: _____@stu.clcollinois.edu Phone: _____

I am requesting to change the grade for following class(es) to P (Pass):

Course 1: _____ Class #: _____

Course 2: _____ Class #: _____

Course 3: _____ Class #: _____

Course 4: _____ Class #: _____

Course 5: _____ Class #: _____

I have read and understand the information listed above, and I agree to the P grade policies.

Student Signature

Date