

## Course Equivalency Pre-Evaluation Request

This form is for students who wish to enroll in courses at another institution and need to know the equivalent CLC course.

- Coursework must be completed at a regionally accredited institution.
- Equivalencies are reviewed as an unofficial evaluation; actual equivalencies can only be determined by an official evaluation and transfer credit will not be awarded until an official evaluation is completed.
- Only in progress and planned courses will be reviewed. Completed courses must be reviewed through an official evaluation, using the Request for Evaluation of Transcript form with official transcripts.
- Courses must be taken for credit and earn an A, B, or C to be eligible for transfer.
- Equivalent courses are only valid if taken at the college/university listed during the term indicated.
- Evaluations will be performed using the CLC catalog that is active at the time of the evaluation.
- CLC will not be responsible for any costs related to any courses taken at another school, regardless of the outcome of an official evaluation.

Name: \_\_\_\_\_ CLC Student ID#: \_\_\_\_\_

Student Email: \_\_\_\_\_@stu.clcillinois.edu Phone: \_\_\_\_\_

### College/University Information

College/University: \_\_\_\_\_ City and State: \_\_\_\_\_

Term course will be completed (catalog must be published for that term):  Fall  Spring  Summer Year: \_\_\_\_\_

### Courses to Review

List the courses from the college/university you are interested in for the CLC equivalent course. **3 courses maximum:**

Course 1: \_\_\_\_\_

Course 2: \_\_\_\_\_

Course 3: \_\_\_\_\_

Please allow 1-2 weeks for processing. You will receive notification in your CLC email account when your request is completed.

*I have read and understand the information above, and I agree to the Pre-Evaluation policies.*

\_\_\_\_\_  
 Student Signature \_\_\_\_\_  
 Date

**-OFFICE USE ONLY-**

The following courses have been reviewed and determined to be equivalent based on the information provided above.  
 This is an UNOFFICIAL evaluation.

External Course	Ext. Credits	CLC Course	CLC Credits