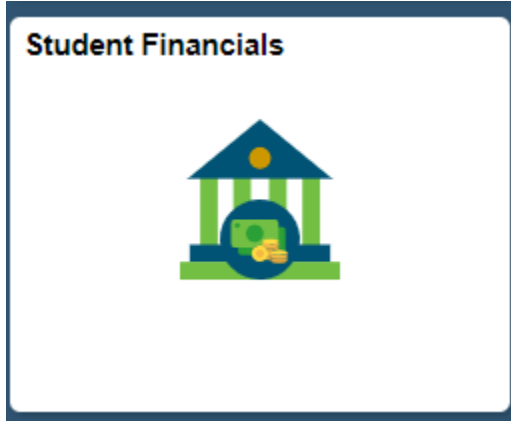


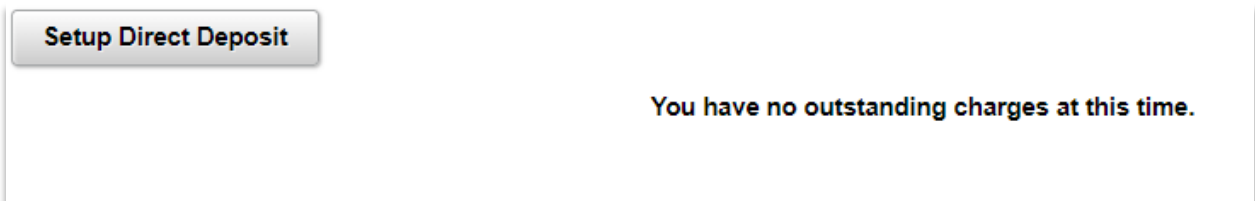
## Setup ACH/Direct Deposit Refunds

CLC provides students with the ability to setup ACH Refunds.

1. Click on the Student Financial tile found on your Student Homepage



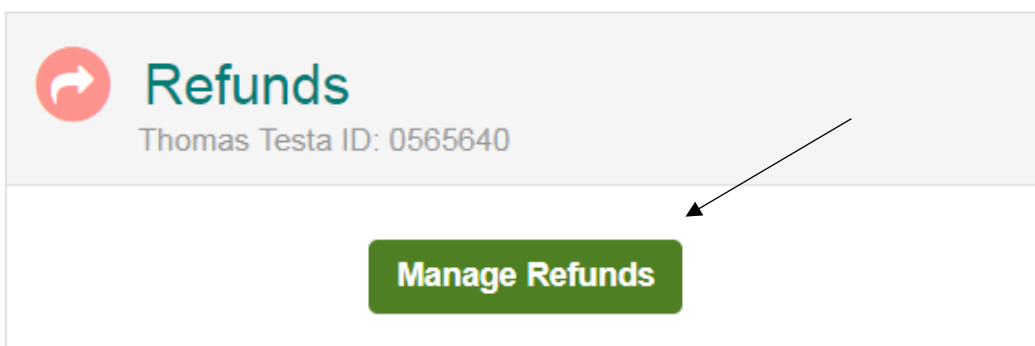
2. If you have no outstanding charges, you will see a "Setup Direct Deposit" button. Click on this button to continue.

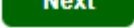


3. If you do have a balance on your account, you will see a "Payment Options" button. Click on this button to continue.



4. If this is your first time logging into Enterprise, you will need to [setup your profile](#).
5. Once you access the main page you can click on the Manage Refunds button found on the right side of the web page in the payment system.



6. Review your Profile Information and click  on to continue.

## Enroll in Refunds

### Step 1 of 2: Profile Information

Welcome, Thomas Testa

#### Student Information

First Name	Thomas
Last Name	Testa
ID	0565640
Email Address	<a href="mailto:TestAccount1@factsmgt.com">TestAccount1@factsmgt.com</a>

#### Mailing Address

The school has chosen to provide the address.

#### Secondary Email

Email Address	<input type="text"/>
---------------	----------------------

7. Select the option "Bank Account"


### Enroll in Refunds


**Step 2 of 2: Select your refund method**


Refunds will be disbursed via the selected method at the time the request is received and processed. If a refund method is not selected, refunds will be delivered to you via first class mail in the form of a paper check, to the address on record with your institution.

Bank Account (Direct Deposit) Funds should be received **1-2 business days** from processed date

[Back to profile](#)




8. Selecting "Bank Account" will expand the page so that you can populate Banking details. Fill out the form and 


 Bank Account (Direct Deposit) Funds should be received **1-2 business days** from processed date

Account Holder Name\*

Bank Name\*

Account Type\*  Checking  Savings

Routing Number\*  


Account Number\*  

Account Number Confirm\*

By clicking Save, I authorize Nelnet Campus Commerce to disburse my student account refund via the method I have selected. I acknowledge that I am responsible for repayment if I receive money that I am not entitled to.

9. You are now enrolled in ACH Direct Deposit. You can Edit or Remove your Refund Method or Edit your Profile at any time from this page.

### Refund Method

 Refund Method Selected Bank Account: XXXXX6789 [Edit Refund Method](#) [Remove Refund Method](#) [Edit Profile](#)

Change History

Changed Date	Change Made	Changed By
<a href="#">9/7/2018 9:33:35 AM (CST)</a>	Profile Update	1083333
<a href="#">9/7/2018 9:31:28 AM (CST)</a>	Profile Update	1083333
<a href="#">9/7/2018 9:31:28 AM (CST)</a>	Profile Update	1083333