

Updating CLC Staff/Faculty Emergency Information

In an effort to continually clean up our data and ensure the accuracy of our data with the Rave Emergency Alert system, please verify the HOME and/or MOBILE phone number we currently have listed for you. The College of Lake County will use the information provided to contact you in the event of an emergency or school closing so it is imperative that you verify and provide updated information as soon as possible.

Please follow the steps listed below to verify/update your HOME and/or MOBILE phone number.

Step 1:

Log into my CLCcenter

Step 2:

Navigate to Self Service>Personal Information>Phone Number/Emergency Contact

Step 3:

Please verify your MOBILE and/or HOME phone number.

Update:

If either of the phone numbers are inaccurate, or if you would like to add a phone number, please update and hit the save button. The system will prompt you to confirm your choice. Click OK